ARMENIAN LIBRARY AND MUSEUM OF AMERICA

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ALMA INTERNSHIPS

As the largest Armenian museum in the Diaspora, ALMA offers a wide-range of exciting internship opportunities for undergraduate and graduate students who want hands-on experience to build their careers.

Qualified interns are enthusiastic students with either a background in art history, anthropology, communications, graphic design, web development museum or library science, and/or are interested in Armenian history and culture. All applicants must have a keen eye for detail, excellent organizational skills and a desire to learn.

Applications for internships are being accepted immediately and will be evaluated on a rolling basis. To apply, please email the following attachments to Christie Hardiman, Public Relations and Membership Outreach Coordinator (christie@almainc.org) in Microsoft Word form: a cover letter stating your personal interests, skills, and academic/career goals; a resume; and one letter of recommendation from a professor, academic advisor or previous/current employer.

Web Development

The web development intern maintains ALMA's website and ensures it enhances ALMA's online presence

Responsibilities:

- Update ALMA's website as needed
- Upload virtual exhibits to the website
- Post event videos, pertinent PDF documents and other multimedia materials as needed
- Develop event videos/slideshows
- Create ad banners and online graphics as needed
- Ensure website is user-friendly, up-to-date and appealing

Qualifications:

- Excellent creative thinking and design skills
- Must be proficient in HTML, Dreamweaver and Adobe Photoshop
- Excellent organizational skills;
- Excellent computer skills
- Must excel at paying attention to detail

Strong interpersonal skills, ability to work well with others and independently

Compensation:

- College credit